**Annex I - Forlì-Cesena Technopole**

**Cesena Campus**

**Cesena Technopole keys/badge delivery/activation report**

*This form must be filled in by those who access the Cesena Technopole and receive an access badge. The form is delivered by the persons concerned to the Facility Coordinator (Pietro Rocculi ,*[*pietro.rocculi@unibo.it*](mailto:pietro.rocculi@unibo.it))*, to the Badge Contact Person (Sara Barbieri (*[*sara.barbieri@unibo.it*](mailto:sara.barbieri@unibo.it)*) when handing over the keys or the badge*

The undersigned \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the capacity of \_\_\_\_ (e.g. Teacher/Researcher/Research Fellow/Scholarship Holder/Other, please specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, telephone/mobile number \_\_\_\_\_\_\_\_\_\_\_\_ email address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

RECEIVES

today from the Head of the facility) no. \_\_\_\_\_ badges to access the Cesena Technopole in order to\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

I agree not to give my keys to others or make copies of my keys. I further agree to look after them and use them in a responsible manner. I will return my keys at the end of my relationship with the University or in any case as soon as I no longer need to access the premises.

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_

The person receiving the keys

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_